



Cancellation Policy

At Phoenix Medical Group it is our sincerest desire to spend quality time caring for our patients. One of the biggest disruptions to this mission is an appointment that is not properly cancelled. We do respectfully request that if for any reason you are not able to make your appointment, you provide 24-48 hour notice to cancel. This will allow us time to accommodate other patients who need to be seen.

If an appointment is not cancelled at least 24 hours prior to the scheduled appointment time, it is considered a No-Show. Three (3) no-shows in one calendar year or two (2) no-shows in 90 days will result in a discharge letter from our practice and you will be advised to seek healthcare elsewhere.

We do our best to get patients in as soon as possible and understand that some patients have an urgent need to be seen. This policy is in place to help us achieve our mission of quality healthcare.

I have read and understand this policy.

Printed Name _____

Signature _____

Date: _____